

GENEVA COLLEGE
at the
CENTER FOR URBAN BIBLICAL MINISTRY

Serving Western Pennsylvania since 1988

*“A Geneva College Degree,
the CUBM Experience,
the Best of Both Worlds”*

Application
For
Admission



7418 Penn Avenue
Pittsburgh, PA 15208
(412) 247-9010
(412) 731-4834 (Fax)
1 (866) 949-2826 (Toll Free)
www.cubm.org
info@cubm.org

STEPS TO APPLY

WHAT TO DO

DATE COMPLETED

_____ Complete Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov or call to request a FAFSA form 800-576-3111.	_____
_____ Complete application form	_____
_____ Write Application Essay	_____
_____ Submit application to CUBM with \$25 non-refundable fee	_____
_____ Attach copy of DD214 (Military ONLY)	_____
_____ Request Official academic (grade) transcripts (High School and College)	_____
_____ Completed Statement of Faith, (read, signed and returned	_____
_____ Pastoral Recommendation Requested	_____
_____ Interview with CUBM Staff	_____

“Let the Word of Christ richly dwell within you.”—Colossians 3:16

Geneva College Program at The Center for Urban Biblical Ministry (CUBM)

7418 Penn Avenue
Pittsburgh, Pennsylvania 15208

*** ENROLLMENT APPLICATION ***

Please print and clearly mark all responses:

1. Social Security Number: _____
2. Legal Name: _____
Last First MI
3. Any other legal name? Former

Last First MI
4. Permanent Address: _____
Street

Apartment name and number

City State Zip Code
5. Telephone: Home (_____) _____ Other (_____) _____ Ext _____
6. Personal Email Address _____
7. Date of birth: _____
8. Sex: Male Female
9. Ethnic Background: European-American African-American Hispanic-American
 Asian-American Native American Other
10. Are you now attending or have you ever attended CUBM?
 Yes No If yes, please give dates: _____
11. Have you previously applied for admission to CUBM?
 Yes No If yes, please indicate semester and year: _____
12. Marital Status: Single Married Widow Other _____
13. Please indicate the year and status for which you are applying:
Year: _____ Fall Summer Full-time Degree Candidate
 Spring Transfer Part-time Non-degree Candidate
14. Employment: Name of employer _____
Position _____ Work Hours _____
15. Church Membership: _____
a. Check One: Christian Worker Licensed Minister Ordained Minister Other: _____
b. Date of ordination (if applicable) _____
16. Describe ministerial responsibilities: _____

17. Name of High School: _____
Address _____
Graduation Date: Mo. _____ Yr. _____ (Please submit official High School Transcripts)

FOR OFFICE USE ONLY

Date Rec'd ____/____/____ App Fee Pd (Y/N)____ Admitted ____ Rejected ____ Hold ____

18. If you did not graduate from high school, have you received a State Equivalency Diploma?

Yes No If yes, please submit an official GED Transcript.

19. Please list all colleges and Bible Schools that you are attending or have attended. List the most recent college first and give ending dates. Official transcripts must be sent from each College/Bible College attended.

<input type="checkbox"/> College/Bible College _____	From: _____
City/State _____	Mo. Yr.
	To: _____
	Mo. Yr.
<input type="checkbox"/> College/Bible College _____	From: _____
City/State _____	Mo. Yr.
	To: _____
	Mo. Yr.
<input type="checkbox"/> College/Bible College _____	From: _____
City/State _____	Mo. Yr.
	To: _____
	Mo. Yr.

20. State why you want to study at CUBM: _____

21. What are your goals after graduation? _____

22. If you have ever been dismissed from a college or university, name the institution and describe briefly the reasons for your dismissal.

23. Have you ever served in the Armed Forces of the United States? Yes No If yes, list dates of active duty:

Submit a photocopy of your service record DD-214 and if applicable your DD-295.

24. How did you hear about CUBM? _____

25. References: list two people (address and telephone number) who can give witness to your Christian character, academic preparation and ministry effectiveness.

Name: _____ Phone: _____

Address: _____

Name: _____ Phone: _____

Address: _____

26. Applicant's Signature _____ Date: _____

CENTER FOR URBAN BIBLICAL MINISTRY
PASTORAL REFERENCE FORM

Please give to your pastor to complete and return to CUBM.

Applicant's Name: _____

The above person is applying for admission to the Center for Urban Biblical Ministry. Part of our admissions process is the requirement that students be active members, leaders or developing leaders in their respective churches. To verify this, we ask each student to have their pastor complete this form.

Please check all of the following that apply:

- The above person regularly attends our church.
- The above person has been a member in good standing of our church for _____ years.
- He/she is a person of strong morals, Christian commitment and character.
- The above person is a leader in our church in the capacity of

- The above person is a developing leader of

- As his or her pastor, I would recommend the above person for enrollment into CUBM without reservation.

Please feel free to add any additional comments or explain any of your answers below:

Signature Title Phone

Church name Church address

Thank you for providing us with this vital information.
Please return this form to: Executive Director, CUBM,
7418 Penn Avenue, Pittsburgh, PA 15208

ENTRANCE APPLICATION ESSAY

Relating to you as a person and fostering your academic success are two of our primary objectives. To aid significantly in meeting these relational and academic objectives, we are requesting you to please write an essay according to the following guidelines. Also, our desire is to have an early indication of how we can best enhance your writing skills for both the requirements of the Center for Urban Biblical Ministry program as well as other life activities.

Your essay should be a minimum of 500 (typed, double-spaced) words. Address each of the following areas in the order listed. This essay should provide evidence of your best writing skills. This essay is not to be an autobiography; simply address the following points.

1. Please begin your essay as follows: "My name is _____."
2. What is your motivation for specifically entering the Center for Urban Biblical Ministry program?
3. Tell us something of your own life experience as it relates to the overall curriculum content and your perspective on how you might share this experience in a class interaction.
4. What are your strengths as they relate to your educational goals?

Please attach this form to your essay and return it to the address below.

_____	_____	_____
Last Name	First Name	MI
_____	_____	_____
Address	City/State	Zip

I certify that this writing is a sample of my own work.

_____	_____
Signature	Date

CENTER FOR URBAN BIBLICAL MINISTRY
7418 PENN AVENUE
PITTSBURGH, PA 15208

REQUEST FOR OFFICIAL TRANSCRIPT

Last Name First Name MI

Current Address City State Zip

Birth Date Soc. Sec. # Dates Enrolled

Previous Name:

Last Name First Name MI

Mail official transcripts to: CENTER FOR URBAN BIBLICAL MINISTRY
7418 PENN AVENUE
PITTSBURGH, PA 15208

A check for \$_____ is attached to cover transcript fees.



REQUEST FOR OFFICIAL TRANSCRIPT

Last Name First Name MI

Current Address City State Zip

Birth Date Soc. Sec. # Dates Enrolled

Previous Name:

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PITTSBURGH, PA 15208

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Geneva College at the Center for Urban Biblical Ministry

Statement of Faith

1. We believe the Bible to be the inspired, the only infallible, authoritative word of God.
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His ascension to the right hand of the Father, and in His return in power and glory.
4. We believe that for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely essential.
5. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is able to live a godly life.
6. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
7. We believe in the spiritual unity of believers in our Lord Jesus Christ.

Geneva College at the Center for Urban Biblical Ministry Community Standards of Conduct

*“Love the Lord your God with all your heart, and with all your soul,
and with all your mind...and...love your neighbors as yourself” (Matthew 22:37-39).*

The term “community” refers to a group of people who work interdependently toward a common purpose. The purpose of the Geneva College at the Center for Urban Biblical Ministry (GC/CUBM) community is to glorify Christ in our commitment to learning, respect for each other, and submission to His lordship in all areas of life. It is our desire to:

- Be a community where individuals are committed to learning both inside and outside the classroom, in an effort to discover how to be life-long learners.
- Create an environment in which theory and experience come together.
- Create an environment where unity, reconciliation, understanding, and awareness are actively pursued.
- Intimately know the fullness of Christ individually and corporately, and to see His influence in all that we do.

In all communities, individuals are asked to show consideration for others and the good of the community as a whole. Likewise, each member of the GC/CUBM community is asked to make a commitment to abide by a set of standards designed to protect both the individual and the community. By virtue of enrollment at GC/CUBM, it is expected that each student will accept the responsibilities of community membership and will respect the leadership and regulations that govern it.

Introduction of Community Standards

The GC/CUBM Community Standards are based on biblical principles, prudential policies, preferred operational procedures, and applicable federal, state, and local laws. They are intended to promote both a healthy community and the personal character development of community members. Students are therefore expected to be aware of and to abide by the GC/CUBM Community Standards.

Each member of the GC/CUBM community also has a responsibility to call into account those who fail to abide by these standards. In some situations this will require that students confront one another in love. At other times it will require that an administrative staff member be made aware of the situation. While discipline is not the primary role of the administrative staff, the personal character of our students and the health of the GC/CUBM community are central to the role the administrative staff plays.

Additional Expectations for Student Leaders

While it is expected that all students will abide by the specific policies noted on the pages to follow, it should be noted that student leaders are expected to meet a higher standard.

While there are many definitions of leadership, there are basic expectations that a leader must meet. These expectations include a strong moral character, acceptance of the responsibility of being a role model, and willingness to subject oneself to the accountability of others. Finally, we expect our leaders to have a respect for the lordship of Jesus Christ.

Students are encouraged to consider the Community Standards outlines below before stepping into leadership. Those in student leadership positions who are unable to live within the outlined standards may be asked to step down from their positions. While we always desire to come alongside our student leaders, we realize that there will be times when a leader must step down for the sake of those who are served, GC/CUBM, or the leader's own growth.

Community Standards Defined

The following standards listed below clearly outline the behavioral expectations of the GC/CUBM student body and have been adopted for the well-being of both the individual and community at large. While some individuals may not agree with all of the expectations, these standards were established to maintain harmony within the community. GC/CUBM reserves the right to take disciplinary action against any student or student organization that violates the Community Standards of Geneva College at the Center for Urban Biblical Ministry. All students are expected to adhere to the Community Standards as defined on the following pages.

We expect our students to be:

- 1. BIBLICALLY PRINCIPLED** – Members of the student body are to abide by the wisdom of Scripture and are expected to avoid behavior that is in conflict with its teaching. Morally unacceptable practices according to Biblical teaching are not acceptable for members of the GC/CUBM community. Specific acts such as drunkenness, stealing, the use of slanderous or profane language, all forms of harassment, all forms of dishonesty, involvement in or depiction of occult or satanic activity, sexual sins (i.e. premarital sex, cohabitation with a member of the opposite sex, rape, adultery, homosexual behavior, etc.), and the use or display of obscene and/or pornographic materials will not be tolerated.
- 2. HONESTY** – all members of the student body are expected to demonstrate a commitment to the truth and to personal integrity. Failure to be truthful and/or to act with integrity is considered a violation of the GC/CUBM Community Standards.

Examples of behavior that constitute a violation of this Community Standard include, but are not limited to:

- a) Academic dishonesty, including, but not limited to plagiarism, cheating, and/or interfering with the academic progress of self or another.
- b) Knowingly making a false statement, either orally or in writing, to any GC/CUBM employee or agent on a GC/CUBM-related matter (this includes but is not limited to lying, forgery, and/or giving a false report, and/or falsely claiming not to have knowledge of a specific incident).

3. RESPECTFUL OF OTHERS – Members of the student body are expected to treat each other as children of God. Students should refrain from behavior that may, or in fact does, cause physical or emotional harm to another person or cause reasonable apprehension of such harm. Such behavior may be intentional (a conscious decision to engage in the conduct) and/or reckless (conduct that could reasonably be expected to create substantial risk of harm to another person).

Examples of behavior which constitute a violation of this Community Standard include, but are not limited to:

- a) Communicating by voice, graphic means, electronically, or by telephone (whether or not a conversation takes place) or using any other information resource that has the effect of harassing and/or alarming another person (intentionally or unintentionally).
- b) Abuse (verbal or physical) of a GC/CUBM official during the fulfillment of his or her job responsibilities and/or in retaliation for fulfilling those responsibilities.
- c) Gestures, comments, threats, or actions which place a person in reasonable fear of unwelcome physical contact or harm.
- d) Attempts to cause or actually causing bodily injury to another person (intentionally or unintentionally).
- e) Striking, shoving, kicking, or otherwise subjecting another person to unwelcome physical contact or attempting threatening to do so.

4. COMMITTED TO COMMUNITY – Members of the student body are expected to value one another to the point of considering the good of the community as a whole. Specifically, students are expected to abide by policies and procedures outlined in the Student Handbook.

5. RESPECTFUL OF OTHERS' POSSESSIONS – Members of the student body are expected to show respect for the property of others and should refrain from the theft and/or destruction of property belonging to others.

Examples of behavior that constitute a violation of this Community Standard include, but are not limited to:

- a) Unauthorized taking or possession of another's property or services (including that of GC/CUBM).
- b) Using another person's GC/CUBM ID card or allowing another to use one's GC/CUBM ID.
- c) The unauthorized possession of a temporary ID card.
- d) Violation of any rule(s) listed in the Computer Policy.
- e) Intentional or reckless behavior which may, or in fact does, deface or cause damage to GC/CUBM property or the property of others.

6. RESPECTFUL OF AUTHORITY – Members of the student body must show respect for those whom God has placed in positions of authority. It is expected that students will respond to the verbal and/or written request of a GC/CUBM official during the lawful performance of his or her duties.

Examples of behavior which constitute a violation of this Community Standard include, but are not limited to:

- a) Intentionally obstructing or failing to comply with the request of a GC/CUBM official or employee in the lawful performance of his or her duties.
- b) Intentional or reckless interference with standard GC/CUBM activities and functions. Examples of such activities/functions include but are not limited to studying, teaching, public speaking, research, administration of GC/CUBM or emergency (security, fire, or police) operations.
- c) Failure to appear in a timely fashion before the executive director for a disciplinary hearing when charged with a violation of the Community Standards and when duly notified of the hearing.
- d) Failure to appear in a timely fashion before the executive committee of the board of directors for a disciplinary hearing when charged with a violation of the Community Standards and when duly notified of the hearing
- e) Failure to abide by any disciplinary sanction imposed as a result of a disciplinary hearing (e.g. failure to honor a monetary fine, serve community service hours, satisfy terms of probation, or fulfill abehavior sanction) within the specified timeframe.

7. GOOD CITIZENS – Members of the student body are to be good neighbors in the community at large. Therefore, students are expected to be law-abiding citizens and to be considerate of members of the GC/CUBM and Pittsburgh communities.

“I have read and I agree to the Statement of Faith and the Standards of Conduct.”

Printed Name _____

Signature _____

Date _____

Please return with your application for admission to:
7418 Penn Avenue
Pittsburgh, PA 15208

CUBM offers the following degrees:

Associate Degree in Christian Ministry

Associate Degree in Business Administration

Associate Degree in Human Services

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Karla Threadgill Byrd, *Executive Director*